

# SUN CITY MEN'S GOLF ASSOCIATION INC., Bylaws SUN CITY, ARIZONA

MARCH 2021

## ARTICLE 1. NAME AND PURPOSE

**Section 1. Name and Purpose.** The name of this organization shall be Sun City Men's Golf Association (SCMGA), a non-profit corporation. The purpose of the SCMGA Association shall be to promote interest in the game of golf and to encourage fellowship among its members and to enhance the beauty and playability of Sun City Golf Courses.

## ARTICLE II. MEMBERS

**Section 1. Qualifications and Obligation.** Any male person living in Sun City, Arizona, or purchasing an annual nonresident RCSC golf pass, may become a member of the Association by:

- A. Having a current membership card in the Recreation Centers of Sun City or have an annual golf pass issued by the Recreation Centers of Sun City.
- B. Agreeing to comply with and being bound by the SCMGA Certificate of Incorporation, the By-Laws of the Sun City Men's Golf Association, Inc., and the Recreation Centers of Sun City, Inc. Articles of incorporation and Bylaws, where applicable.
- C. Paying annual SCMGA dues.

**Section 2. Membership Dues.** Membership dues shall be fixed by the SCMGA Board of Directors and shall be paid on or before the beginning of the calendar year.

**Section 3. Privileges.** All members in good standing shall be entitled to:

- A. Attend monthly SCMGA meetings to observe and be informed.
- B. Participate in golf and social events (including SCMGA tournaments) sponsored by the SCMGA Association. It is understood that all members of the SCMG Association, desiring to participate in the Wednesday Men's Day Competition, may occasionally be unable to be accommodated. The available daylight hours

may not permit the scheduling of everyone.

- C. Inspect the records kept by the SCMGA Association at any reasonable time.
- D. Receive a monthly playing SCMGA handicap calculated under the system used by the SCMGA.
- E. Receive a copy of the by-laws.

**Section 4. Suspension or Expulsion.** A SCMGA member may be suspended or expelled for any good and sufficient cause which is contrary to the highest moral or sportsman-like principles, or for failure to pay dues.

- A. On matters of conduct, a letter shall be submitted to the SCMGA member in question requesting his presence at a SCMGA Special meeting of the SCMGA Board Officers.
- B. Failure of the SCMGA member in question to attend the SCMGA Special meeting requesting his presence may constitute action for expulsion.
- C. The decision of the SCMGA Board Officers shall be reported to the member in question within ten (10) days after such meeting.
- D. The right of appeal to the next regular meeting of the SCMGA Board shall be afforded the SCMGA member.

### **ARTICLE III. SCMGA Special Meetings**

**Section 1. SCMGA Special Meetings.** SCMGA Special meetings of the SCMGA members may be called by a majority of the SCMGA Board of Directors or ten (10) percent of all SCMGA members in good standing. Such SCMGA meeting shall be held in Sun City, Arizona.

**Section 2. Notice of SCMGA Special Meetings.** Written notice of all SCMGA Special meetings shall be posted on the bulletin board at the golf courses thirty (30) days before the date of the meeting. The notice shall contain the purpose of the SCMGA meeting. Exceptions from thirty (30) day notice shall be Special meeting concerning **Suspension or Expulsion. See Section 4.**

**Section 3. SCMGA Meeting Format.** All SCMGA meetings of the Association shall be conducted by observance of Robert's Rules of Order.

## **ARTICLE IV. SCMGA Committee Directors**

**Section 1. General Powers.** The affairs and management of the SCMGA Association shall be under the control of a **Board of Directors Committee** which shall consist of a President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Secretary, and Treasurer.

**Section 2. Election of Committee Directors.** Committee Directors will be elected by ballot at the regular December meeting. All SCMGA members in good standing are eligible to vote at the meeting.

**Section 3. Compensation.** SCMGA Officers shall not receive any salary or other forms of compensation for their administrative service.

**Section 4. Monitor Compensation.** Monitor salary is determined and administered by the SCMGA Board of Directors. Monitors' serve on a weekly basis and may be replaced at the Board of Directors at any time.

**Section 5. Rules and Regulations.** The SCMGA Board of Directors shall have the power and responsibility to make and adopt such rules and regulations consistent with Certificate of Incorporation of the SCMGA Association or the SCMGA Association's by-laws, as they may deem advisable for the welfare of the SCMGA Association.

**Section 6. Accounting.** The fiscal year of the SCMGA Association shall begin on the first (1st) day of January of each year and end on the thirty-first (31st) day of December of the same year.

**Section 7. Audit.** The SCMGA Committee Directors, at their discretion, may appoint a committee of three (3) SCMGA Association members, or a qualified professional, excluding the current SCMGA Board of Directors, to complete an annual audit and report to the SCMGA Board of Directors not later than the regular February meeting.

**Section 8. Handicap Committees.** The SCMGA Directors will serve as the handicap committee for all sponsored SCMGA events. Their responsibility is to define and control rules of play in addition to the elimination of handicap inequities.

**Section 9. SCMGA Tournament Chairman.** The SCMGA Tournament Chairman shall be a SCMGA member. The SCMGA Tournament Chairman is responsible for running all SCMGA sponsored tournaments. The Chairman's decisions will be final in all disagreements.

## **ARTICLE V. MONTHLY SCMGA DIRECTOR MEETINGS**

**Section 1. SCMGA Regular Meetings.** The regular meeting of the SCMGA Board of Directors shall be held monthly, with the exception on of June, July, and August, when no meetings will be held. Notice of the meetings will be published on the SCMGA website, clubhouse bulletin boards, and the RECSC golf calendar.

**Section 2. SCMGA Special Meetings.** Special meeting of the SCMGA Board of Directors may be called at any time by the SCMGA President or by three (3) SCMGA Directors. The person or persons authorized to call a special meeting may fix the time and place.

**Section 3. Notice.** The SCMGA Secretary shall notify the SCMGA Directors of a Special SCMGA Directors meetings and the purpose of the same at least three (3) days before the meeting.

**Section 4. Quorum.** A majority of the SCMGA Board of Directors shall constitute a quorum when present at any regular or special meeting of the SCMGA Board.

## **ARTICLE VI. SCMGA OFFICERS**

**Section 1. Terms of Office.** The term of office shall be one (1) year for the President, 1<sup>st</sup> Vice President, and 2<sup>nd</sup> Vice-President. It is recommended that the 1<sup>st</sup> Vice-President be elected the President, the 2<sup>nd</sup> Vice-President be elected the 1<sup>st</sup> Vice-President and new member be elected to the 2<sup>nd</sup> Vice-President position.

The Treasurer and Secretary can be re-elected.

**Section 2. Duties and Responsibilities.** The SCMGA Officers shall perform the usual duties required by their respective positions (see below) and shall perform such other duties as may be assigned by the SCMGA Board of Directors.

### **The President shall:**

1. Be the Chief Executive Officer of the SCMGA Association. He shall be primarily responsible to the SCMGA Board of Directors for all his acts and shall have no authority to bind the SCMGA Association except as he is authorized by the SCMGA Committee Board.
2. Preside at all meetings of the SCMGA Committee Board of Directors and at all meetings of the SCMGA membership.
3. Be the SCMGA representative on the RCSC Golf Advisory Board.
4. Be the SCMGA point of contact to the RCSC, and SCWGA and other Golf Organizations.
5. Negotiate all SCMGA contracts.

6. Appoint all SCMGA committees, except the SCMGA Nominating Committee and the SCMGA Auditing Committee. and manage the SCMGA golfing and social events of the SCMGA Association.
7. The outgoing SCMGA President shall chair the SCMGA Committee Board of Directors and SCMGA Officers Nominating Committee.

**1st Vice President shall:**

1. Preside at SCMGA meetings in the absence of the SCMGA President. Generally, discharge the duties of the SCMGA President in the event of his incapacity or absence.
2. Oversee the affairs of the Monitors.

**2nd SCMGA Vice President shall:**

1. Preside at SCMGA meetings in the absence of the SCMGA President and SCMGA 1st Vice-President. Generally, discharge the duties of the SCMGA President and SCMGA 1st Vice-President in the event of their incapacity or absence.
2. Oversee the affairs of the SCMGA Tournament Chairman.

**The SCMGA Secretary shall:**

1. Take and record minutes of all SCMGA meetings of the SCMGA Membership and the SCMGA Board meetings. Furnish the SCMGA Board and RCSC Greens Committee Board members with a copy of the minutes within six (6) days prior to each meeting. Forward a copy of the minutes to the webmaster for posting on the SCMGA website.
2. Keep custody of all the official SCMGA documents and retain copies of all minutes of SCMGA Member's and SCMGA Director's meetings for at least three (3) years.
3. Be the official SCMGA correspondent.
4. Prepare all articles for the RCSC newspaper.
5. Post notices and/or notify the SCMGA membership of all meetings as required by the SCMGA Bylaws.
6. Preside at SCMGA meetings in the absence of the SCMGA President and the SCMGA Vice Presidents.

**The SCMGA Treasurer shall:**

1. Receive monies or delegate this responsibility to the individual hired by the SCMGA Association to record the SCMGA Association's membership and collect dues.
2. Be custodian of all SCMGA funds.
3. If possible, all SCMGA disbursements shall be made by check, credit card or debit card. Amounts exceeding \$3,500.00 shall be signed by any two of the following officers: SCMGA President, SCMGA 1st Vice-President, SCMGA 2nd Vice-President, SCMGA Secretary, or SCMGA Treasurer. Amounts of \$3,500.00 or less shall be signed by one of the above named SCMGA officers.
4. Transfer of SCMGA funds from and to the SCMGA checking and SCMGA investment accounts of the SCMGA corporation shall be at the discretion of the SCMGA Treasurer. SCMGA Investment and SCMGA checking accounts shall be placed in firms insured by the F.D.I.C.
5. Maintain adequate records of all SCMGA finances and SCMGA financial transactions of the SCMGA Association for a period of at least seven (7) years.
6. Make all necessary reports as required by the SCMGA Board of Directors, and by the State and Federal Governments.

**The SCMGA WEBMASTER shall:** Be appointed by the SCMGA Board of Directors.

1. Should be a member of the SCMGA Board of Directors. If not a SCMGA Board member, must be a SCMGA member in good standings.
2. Maintain the SCMGA web site in a timely manner.

**Section 5. Security.** Each SCMGA officer of the SCMGA Board of Directors shall be bonded as the SCMGA Board may direct.

## **ARTICLE VII. AMENDMENTS**

These SCMGA By-Laws may be amended by a two-thirds (2/3) vote of the SCMGA Board of Officers.

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*This revision was approved by the SCMGA Board of Directors of the Sun City Men's Golf Association of Sun City, Arizona February 2021.*